



Quarterly Newsletter October 10, 2016

New Institutional Official for the Animal Program

On September 29th, [Nadine Connor](#) became the interim associate vice chancellor for research policy and compliance in the Office of the Vice Chancellor for Research and Graduate Education. Dr. Connor is a professor in the Department of Communication Sciences and Disorders and the Department of Surgery. This role also encompasses the title of [Institutional Official](#), which is a regulatory role required by the federal laws, policies and guidelines that UW-Madison must follow.

We at RARC look forward to working with Dr. Connor in her new capacity!



Wisconsin Controlled Substance Board's New Rule

The State of Wisconsin Controlled Substance Board has [amended](#) the Administrative Code chapter [CSB 3 "Special Use Authorization"](#) (SUA). Effective 9/1/16, SUA holders must maintain an inventory of each controlled substance on hand that lists total weight in grams for solids, or **volume and concentration for liquids**. Prior to this change the Board required all inventory to be recorded as weight in grams.

An updated administration log and other guidance can be found on the RARC [controlled substance webpage](#).

Email apas@rarc.wisc.edu with questions.



Liquid controlled substances now must be inventoried using volume and concentration.



Does Your Protocol Need a Clean-Up?

Do you need to add new students or postdocs to your protocol? Do you need to delete anyone who has left the lab? Did you get a new grant?

In ARROW, it's EASY to do a "[non-review change](#)", and these do NOT need Committee approval!



Whistle Blower Policy Posters

The [UW-Madison Whistle Blower Policy](#) ensures that anyone who has a concern about animal welfare can report those concerns confidentially. Each college/school is responsible for posting this policy in sufficient numbers and locations to assure employees' awareness. Each laboratory procedure space should have a copy of the whistleblower poster. Most labs post it next to the vet contact sheet. You can download a copy of the poster [here](#).

ARROW Tips

Sharing your protocol as a template for another PI

You can help your fellow researchers by sharing your animal protocol so they can use it as a template for their own. Follow these instructions or call Debbie at 262-7109 for help.

1. Locate the protocol you want to share and go to the protocol workspace
2. Click on “copy protocol” on the left side under My Activities (this button is only available in the Presubmission and Active states)
3. In the popup, give the protocol a new, distinct name
4. Click “start copy process”
5. Wait for it to finish (you may need to Refresh your browser; the copy will appear in your Inbox)
6. Click on the title of the new protocol
7. Click on the “edit protocol” activity button and on the first page click the “change” button in question 2
8. Enter the new PI’s name in the search box
9. Click “save”. Once it is saved, you will no longer have access to this protocol. It will now be in the Inbox of the new PI!

Check out other ARROW Tips and FAQs on our [website!](#)

Your Pathologist’s Report: Information You Could Be Missing!

Do you ever find yourself skimming through your pathology report? Are you not sure what you should be looking for? Click [here](#) to read about the different sections of the report, and see what you might be missing!

Help Animal Care Staff Grow Professionally

The Caring for Animals in Research Employee Scholarship (CARES) fund supports UW-Madison employees who are involved in the direct care of animals used for UW-Madison research, teaching, and outreach. The CARES fund provides scholarships that pay for the cost of the American Association for Laboratory Animal Science (AALAS) [certification exams](#). Professional, nationally-recognized AALAS certification has direct benefits for animal welfare, contributes to the professional development of animal caretakers, and supports the research efforts of our scientists.

Please consider making a tax-deductible gift to the CARES fund! For specific instructions on how to donate [click here](#). Thank you!

You can help an animal caretaker earn their certification!

RARC Basic Online Training- Updated

The RARC trainers have updated the online UW [Animal User Orientation](#). This 15-slide training is required every 5 years for anyone who uses or cares for UW-Madison research animals, as well as those who are enrolled in some classes where animals are handled. The new online tutorial is streamlined so that it requires minimal time with maximal impact.

Are You Stressing Out Your Mice?

Did you know that routine handling techniques can cause stress and anxiety reactions in mice? This [Nature Methods](#) article describes how there may be less stress-inducing methods to handle laboratory mice. In addition, [this webpage](#) at [nc3rs.org.uk](#) may be useful.

Need some help? RARC trainers can show you how! Email trainer@rarc.wisc.edu to set up a training for your lab.

From [nc3rs.org.uk](#)

Questions? Comments? Email the RARC Newsletter team at newseditor@rarc.wisc.edu
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