



Inspection Guide

Imaging areas semi-annual ACUC inspections

This guide sheet is intended to provide an outline of items commonly cited by Animal Care and Use Committees (ACUC) during semi-annual inspections of imaging areas: it does not present a comprehensive list of requirements for animal use. Animal users are required to follow all relevant standards, including the Animal Welfare Act Regs, Public Health Service Policy, the Guide, and their ACUC-approved protocol.

Questions, concerns, and requests for assistance in preparing for an inspection are welcome. Please contact Carey Hannan at RARC: phone (608) 890-1784 or email hannan@rarc.wisc.edu

yes	no	n/a	Record-keeping
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SOPs are current and available to view, also **Protocols** if applicable

Sanitization Log is current and available to view

Contact information for veterinary staff is posted or accessible

yes	no	n/a	General lab care / housekeeping
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Animal procedure areas are clean with sanitizable surfaces

Sanitizing solutions are appropriate for use; clear labeling indicates mix/fill date

yes	no	n/a	Drugs and anesthesia (if applicable)
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Anesthesia machines have been calibrated within last 12 months

F/Air canister weights are regularly recorded; vapor recapture system is functional

yes	no	n/a	Safety
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Human food is kept out of lab areas and lab refrigerators

Eye wash stations are tested (flushed) **weekly** and test log is posted

Signage for any biological, chemical, radiation or other hazards is posted

Some questions commonly asked by the inspection team (and by USDA, NIH or AAALAC visitors):

- Who is responsible for sanitizing the area between uses?
- How are animals transported to the area from the housing facility?
- How is animal use scheduled?
- Who is the point of contact for this imaging facility/area?